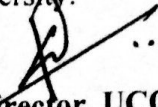




**UNIVERSITY CENTRE FOR OUTREACH PROGRAMS AND EXTENSION
CHAUDHARY DEVI LAL UNIVERSITY, SIRSA**
(Established by the State Legislature Act, 9 of 2003)

Notification

This is for information of all concerned that as per State Training Policy, a training programme on "Capacity Building of Employees (Motivation/Office Etiquettes/Communications Skills/Public Dealing & Behaviour)" for group 'D' employees working in the University shall be conducted on 13.09.2023 at 03.00 PM in Tagore Lecture Theatre of the University.



Director, UCOPE

No. CDLU/UCOPE/F/1/Vol. IV/2023: - 789-876

Dated: - 11.09.2023

Copy of the above is forwarded to following for information and necessary action: -

1. All the Branch Officers/Directors/Chairpersons/Deans/Principal University College are requested to direct the employees (Group 'D') to attend the said training programme.
2. Executive Engineer is requested to depute an electrician for all the time during this training programme.
3. P.S. to Vice Chancellor (for kind information of Hon'ble Vice Chancellor), CDLU, Sirsa.
4. P.A. to Registrar (for kind information of the Registrar), CDLU, Sirsa.


**System Manager
UCOPE, CDLU**